



SARANATHAN COLLEGE OF ENGINEERING
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

Ref: SCE/NAAC/2019-2020/Meeting/02

CIRCULAR - NAAC Meeting – 2

22.01.2020

A meeting is convened for the department NAAC Coordinators on 24.01.2020 (Friday) at 9.30 am in the Principal room regarding NAAC timeline and work allocation for various departments. The NAAC Coordinators of all the departments are requested to attend the meeting without fail.


IQAC Coordinator


Principal



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NAAC Meeting – 2

Date: 24.01.2020

Time: 09.30 am

Venue: Principal Room

In attendance: Dr.C.Krishnakumar, Dr.N.Baskar, Mr.P.K.Arunkumar,

Meeting was convened by The Principal.

The following points were discussed in the meeting,

1. Principal explained the importance of the data to be collected as per the guidelines of the NAAC.
2. Timeline was fixed for each criterion work allocated to various departments. The work allocation details are shown below.

Criteria	Department	Faculty-in-charge	Timeline
C1	EEE	Mr.P.K.Arunkumar	27-01-2020 to 05-02-2020
C2	ECE	Dr.V.Mohan	06-02-2020 to 15-02-2020
C3	Mechanical	Dr.R.Rekha	17-02-2020 to 26-02-2020
C4	Civil	Ms.C.Nivedhitha	27-02-2020 to 07-03-2020
C5	CSE	Dr.P.L.Rajarajeswari	09-03-2020 to 18-03-2020
C6	ICE	Mr.P.Aravind	19-03-2020 to 28-03-2020
C7	IT & MBA	Ms.J.Sangeethapriya & Dr.R.Murali	30-03-2020 to 08-04-2020


IQAC Co-ordinator


Principal