



**SARANATHAN COLLEGE OF ENGINEERING**  
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

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**Ref: SCE/NAAC/2019-2020/Meeting/03**

**CIRCULAR - NAAC Meeting – 3**

**24.01.2020**

A meeting is convened for the department NAAC Coordinators on 27.01.2020 (Monday) at 10.00 am in the Mechanical R & D lab regarding NAAC - C1. The NAAC Coordinators of all the departments are requested to attend the meeting without fail.

A blue ink signature, appearing to be 'S. S.', is written over the text 'IQAC Coordinator'.

**IQAC Coordinator**

A green ink signature, appearing to be 'S. S.', is written over the text 'Principal'.

**Principal**



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**Ref: SCE/NAAC/2019-2020/Meeting/03**

**NAAC Meeting – 3**

**Date: 27.01.2020**

**Time: 10.00 am**


**Venue: Mechanical R&D lab**

**In attendance: Dr.C.Krishnakumar, Dr.N.Baskar, Dr.V.Mohan, Dr.R.Rekha,  
Dr.R.Murali Dr.P.L.Rajarajeswari, Mr.P.K.Arunkumar,  
Ms.J.Sangeethapriya, Mr.P.Aravind, Ms.C.Nivedhitha.**

Meeting was convened by Dr. C.Krishnakumar/ IQAC Co-ordinator.

The following points were discussed in the meeting,

1. The data required to be collected for Criteria 1 was finalized.
2. Timeline was fixed for Criteria 1 data collection process.
3. NAAC SSR Manual guidelines are to be followed for SSR preparation.

  
**IQAC Co-ordinator**

  
**Principal**