



**SARANATHAN COLLEGE OF ENGINEERING**  
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)


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**Ref: SCE/NAAC/2019-2020/Meeting/9**

**Circular**

**Date: 15.02.2020**

It is proposed to conduct a meeting on NAAC- Criteria 3 at Mechanical Research Lab at 10.00 am on 17/2/2020. The data collection based on various key indicators and Standard Operating procedure (SOP) of Criteria 3 is to be discussed. The NAAC co-ordinators are requested to attend the meeting.

  
**IQAC Co-ordinator**

  
**Principal**



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**NAAC Meeting – 9**

**Date: 17.02.2020**

**Time: 10.00 am**


**Venue: Mechanical Research lab**

**In attendance: Dr.C.Krishnakumar, Dr.N.Baskar, Dr.G.Jayaprakash,  
Dr.V.Mohan, Dr.R.Rekha, Dr.R.Murali Dr.P.L.Rajarajeswari,  
Mr.P.K.Arunkumar, Ms.J.Sangeethapriya, Mr.P.Aravind, Ms.C.Nivedhitha,  
Dr.M.R.Ananthapadmanaban, Dr.A.MercyVasan**

Meeting was convened by Dr.N.Baskar.

The following points were discussed in the meeting,

1. The data required to be collected for Criteria 3 was finalized.
2. Timeline was fixed for Criteria 3 data collection process.
3. Guidelines are to be followed as per the SOP given by NAAC for data collection process and SSR preparation were discussed.

  
**IQAC Co-ordinator**

  
**Principal**