

MANDATORY DISCLOSURE

I. NAME OF THE INSTITUTION

Name	SARANATHAN COLLEGE OF ENGINEERING
Address	Permanent location as approved by AICTE
	VENKATESWARA NAGAR, TIRUCHI – MADURAI MAIN ROAD (NH 45B), E.PUDUR POST
Village	PANJAPUR
Taluk	SRIRANGAM
District	TIRUCHIRAPALLI
Pin code	620 012
State	TAMILNADU
Phone Nos.	0431-2473286, 2473682
Fax No.	2473684
Web site	www.saranathan.ac.in
E-mail	sce@saranathan.ac.in

II. NAME & ADDRESS OF THE PRINCIPAL

Dr. S. Malayappan
No.37/84, 4th Cross,
Raja Rajan Nagaar,
KK Nagara, Tiruchirapalli – 620 021
Phone No.: - Off – 0431 – 2473286, Cell: 9443457707
Fax No.: - 0431 – 2473684

III. NAME OF THE AFFILIATING UNIVERSITY

Anna University
Tiruchirapalli – 620 024.

IV. GOVERNANCE

- Members of the board and their brief background

S.No	Name	Position	Qualification	Present Professional Position / Occupation
1.	Sri. S. Ravindran	Chairman	B.Com.,	Businessman Specialization – Finance and Accounts
2.	Sri. R. Jagannathan	Member (Society)	B.Sc., B.E.,	Engineer – Specialization – Electrical Engineering
3.	Sri. S. Vaidhyathan	Member (Society)	M.Com., B.L., MBA.,	Advocate & IncomeTax Practitioner Specialization – Finance and Accounts
4.	Dr. K. Meena	Member (Society)	M.E., Ph.D.,	Principal, Srimathi Indira Gandhi College, Trichy Specialization Computer Science
5.	Sri. N. Gopalsamy	Member (Industrialist)	B.E.,	Director, Dalmia Cements (B) Ltd., Dalmiapuram – Renowned Industrial Engineer & Management Expert
6.	Sri. D. Harsha	Member (Industrialist)	B.E.,	General Manager (Retd) BHEL, Tiruchi. Consultant – Environmentalist
7.	Dr. P. Subramanian	Member (Educationist)	Ph.D.,	Director, CEESAT, NIT, (Retd.,) Tiruchirapalli – 620 015.
8.	Dr. R. Balakrishnan	Member (Educationist)	Ph.D.,	Professor Emiratus, Bharathidasan University, Trichy.
9.	Dr. S. Malayappan	Member Secretary	Ph.D.,	Principal

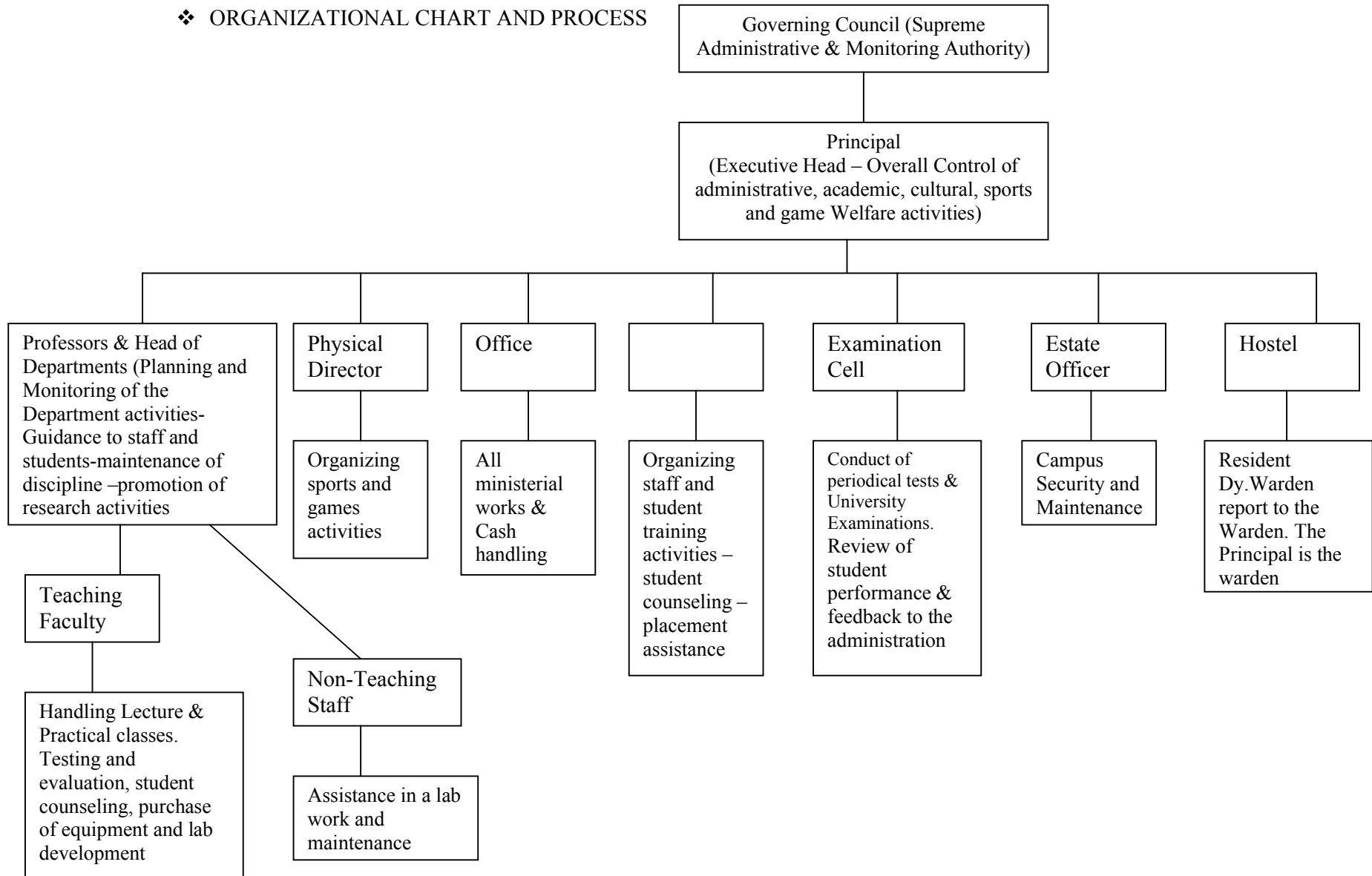
The Governing Council meets twice a year.

❖ Members of Academic Advisory Body

S.No	Name	Position (Chairman / Member/ Member Secretary)	Qualification	Present professional position/Occupation
1.	Dr.S. Malayappan	Chairman	Ph.D.,	Principal
2.	Dr. K.S.Seetharaman	Member	Ph.D.,	Consultant
3.	Prof. P.Kothandaraman	Member	B.E., M.B.A., F.I.E	Professor and Head
4.	Prof. Sundar	Member	M.B.A	Faculty, BIM, Trichy
5.	Sri. K.K. Srinivasan	Member	M.Com., F.C.A	Chartered Accountant & Financial Expert

The academic Advisory Body meets twice every year.

❖ ORGANIZATIONAL CHART AND PROCESS



- ❖ Nature and Extent of involvement of faculty and students in academic affairs/improvements

A Class Committee consisting of teachers of the concerned class, student representatives (at least two boys and two girls) and a chairperson who is not teaching the class is formed. It is like the 'Quality Circle' with the overall goal of improving the teaching/learning process.

- ❖ Mechanism / Norms & Procedure for democratic / good Governance

Periodical meetings of the Heads of Departments are conducted. All issues, Curricular, Co-curricular and extra curricular are discussed and action plan is prepared. The performance in the tests, progress in syllabus coverage, student welfare, student feedback etc., are reviewed and strategy evolved for overall improvement. Cases of indiscipline are referred to the Discipline and Welfare committee for necessary action.

- ❖ Student Feedback on Institutional Governance / faculty performance
This is taken once every semester.
- ❖ Grievance redressal mechanism for faculty, staff and students

The Grievance and redressal committee looks after this function. The constitution of the committee as recommended by the University is given below.

Sl. No.	Name	Position	Category
1	Prof.T.G.Krishnamurthy	Chairman	Senior Professor
2	Prof.S.Rangarajan	Member	Head of the Department
3.	Prof.P.Kothandaraman	Member	Head of the Department
4.	Prof. A. Ramesh Babu	Member	Warden of Boys' Hostel
5.	Ms. A.Revathy	Member	Lady faculty member
6.	Mr.V.Mohan	Convenor	Student Counselor (staff)

V. Programmes

- ❖ Name of the programmes (Full Time) approved by the AICTE.
Master of Business Administration (MBA)
- ❖ Name of the Programmes (Part Time) approved by the AICTE.
Nil
- ❖ Name and duration of Programme(s), if any, not approved by AICTE and being run in the same campus.
Nil
- ❖ For each Programme the following are to be given:
 - Number of seats – 60
 - Duration – 2 years
 - Cut off mark for admission during the last 2 years.
(Based on performance in TANCET)
2009-2010: -15.00 2008-2009: 15.00
 - Fee

Tuition Fees – Rs.25000/- per annum; University Fees – As fixed by the University.

- Placement Facilities

Professor (Training and Placement) organizes Career Guidance and Personality Development Programmes. Through experts training is imparted to face the Selection Process in Industries. On campus interviews are arranged.

- Campus placement in last two years with minimum salary, maximum salary and average salary.
Minimum salary – 8000/-; Maximum – 12000/-;
Average Salary – 10000/ -

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students placed through placement cell (last 3 years)
2007-2009	MBA	141	36

- ❖ Name and duration of programme(s) having affiliation / collaboration with Foreign University(s)/ Institution(s) and being run in the same Campus along with status of AICTE approval.

----Nil----

VI. FACULTY

- Number of faculty members:
 - Permanent faculty – 08
 - Visiting faculty – 03
 - Adjunct faculty - ---
 - Guest faculty – Presentation by experts in different Management areas are arranged from time to time.

Profile of Faculty

Name of the Course	S.no	Name of the Teaching Faculty	Designation	Qualification	Specialization	Date of birth	Previous Experience		Date of joining
							Teaching	Industry	
							Years	Years	
MBA	1	Prof. P. Kothandaraman	Professor / Director	B.E, M.B.A, F.I.E.,	Industrial Management	20.08.1944	21(Part Time)	38	01.09.2004
MBA	2	Mr. B.S. Chandaramouli	Professor	M.Com, M.B.A	Finance	09.09.1960	20	---	05.12.2001
MBA	3	Mr.V.Subbaram	Professor	B.E.,M.Sc(Eng)., MBA	Personal Management	14.02.1951	6	29	03.11.2008
MBA	4	Mr. S. Arunkumar	Asst. Prof	MBA, ADTHE (UK), PGDCA., M.Phil	Marketing & Finance	20.07.1973	8	3	15.06.2007
MBA	5	Dr. K. Karthikeyan	Asst. Prof	M.B.A, PGDHRM. Ph.D. ,	Marketing & Human Resource Management	17.05.1977	---	01	17.06.2002
MBA	6	Mr. K. Arunkumar	Sr.Lecturer	M.Com, M.B.A, M.Phil, PGDCA	Marketing	20.12.1971	4.5	4	10.03.2006
MBA	7	Mr. S. Venkatraman	Sr.Lecturer	MA, MBA, GNIT.	Marketing & Finance	06.03.1981	5	---	07.07.2006
MBA	8	Mrs. S. R. Kavitha	Lecturer	MBA	Finance & Human Resource Management	30.01.1980	6 months	3 months	03.03.2008
MBA	9	Mr. A.R. Ramachandran	PT	B.A, F.I.B.M	HR	---	30	---	
MBA	10	Mr. K. Balasubramanian	PT	M.B.A,	Marketing	---	20	---	
MBA	11	Mr. K. Prabakar	PT	B.Sc, LLM	Law	---	10	---	

- ❖ Number of faculty employed and left during the last two years
 No. of faculty employed – 00; No. of faculty left – 01;

VII PROFILE OF PRINCIPAL

Principal with qualifications, total experience, age and duration of employment at the instituted concerned.

1. Name: Dr. S. Malayappan
2. Date of Birth : 14.04.1954
3. Educational Qualification: B.E., M.E., Ph.D.,
4. Work Experience
 - Teaching – 28 years
 - Research – 8 years
 - Industry – Nil
 - Administration – 12 years
5. Area of Specializations – Industrial Metallurgy (Mechanical)
6. Subjects teaching at Under Graduate Level – Metallurgy & Material Science
 - Operation Research
 - Industrial Engineering
7. Research guidance

	No of papers published in
Masters – 15	- National Journals – 11
Ph.D. – 2	- International Journals – 18
8. Projects Carried out – Nil
9. Patents – Nil
10. Technology Transfer – Nil
11. Research Publications – 18
12. No. of Books published with details – Nil



VIII. FEE

- ❖ Details of fee, as approved by State Fee Committee, for the Institution.

Tuition Fees – Rs. 25,000 / - per year,

Examination Fees – As fixed by the University.

- ❖ Time schedule for payment of fee for the entire programme.

Normally within 15 days from the date of commencement of classes – extension of time is given in the case of poor and deserving students and those who have applied for bank loans.

- ❖ No. of Fee waivers granted with amount and name of students.

This depends upon the number of students who apply for waiver – decision is taken based on Merit – Cum- Means.

- ❖ Number of scholarship offered by the institute, duration and amount

This also depends upon the number of aspirants, and the funds available – granted on ‘ Merit – Cum- Means’ basis.

- ❖ Criteria for fee waivers/ scholarship.

This is decided on case-to-case basis – may vary from year to year.

- ❖ Estimated cost of boarding and Lodging in Hostels.

- Room Rent – Rs. 15000 / - per annum.

- Boarding – dividing system – Rs. 1600 /- (approx) per month.

IX. ADMISSION

- ❖ Number of seats sanctioned with the year of approval

Number of seats – 60 –2009 - 2010;

- ❖ Number of students admitted under various categories each year in last two years.

2008 –2009 – 59 2007 –2008 - 55

- ❖ Number of applications received during last two years.

2009 –2010 –100; 2008-2009 -100

X. ADMISSION PROCEDURE

XI. CRITERIA AND WEIGHTAGES FOR ADMISSION

These two items are decided by the state Government. The instructions issued by the Government are followed.

The details will be included in the Information Brochure (2009 –2010) and will be displayed on the Website as soon as the instructions are received from the concerned authorities for the year 2009 – 2010.

XII. Application Form

XIII. LIST OF APPLICATIONS

XIV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY:

Number of titles	Number of Books	Journals	
		National	International
2751	8210	30	19

- E-Library facilities – Available.

COMPUTING FACILITIES:

- Number and Configuration of systems - 33 nos. PIV systems and 2 Nos PIII systems
- Total number of systems connected by LAN - 35 nos.
- Internet bandwidth - 8 Mbps(24 hrs.)
- Major software package available
Tally 6.3, Tata Ex Series, POM, TORA, Windows 98 Second Edition, Windows 2000 Server And Professional, Oracle 8i Enterprise Edition, Windows 2000 Advanced Server, Windows 2000 Professional Edition, SPSS 16.0 (10 User License),

Special purpose facilities available

➤ Games and Sports Facilities

A Playground of 5 acres with facilities to play cricket, football, volleyball, badminton and tennis is available – Indoor games & Gym facilities are also available.

➤ Extra Curricular Activities

Seminars & quiz competitions and cultural programmes are arranged. Students are encouraged to participate in symposiums and cultural programmes in other institutions.

➤ Soft Skill Development Facilities

Conducting Programmes for aptitude test and Communication skill classes.

- Number of classrooms and size of each –01 –100 sq.M.
- Number of Tutorial Rooms and size of each –01-50 sq.M
- Number of computer centers with capacity of each –01-167 sq.M
- Central Examination Facility, Number of rooms and capacity of each.
- Number of Conference Hall and size of each –04- 100 to 465 sq.M.
- Number of Library Hall and size of each – 01 – 134 sq.M

Teaching Learning Process

A Class Committee consisting of teachers of the concerned class, student, representatives (at least two boys and two girls) and a chairperson who is not teaching the class is formed. It is like the 'Quality Circle' with the overall goal of improving the teaching learning process.

- Curricula and syllabi for each of the programmes as approved by the university.
 - As prescribed by the university.
 - Academic calendar of the university. As prescribed by the university.
 - Academic Time Table Will be published at the beginning of the academic year.
 - Teaching load of each faculty varies from 12 to 18 hrs.
 - Internal Continuous Evaluation System and place
- Theory courses: - Three tests each carrying 100 marks shall be conducted by the department /Institution. The total marks obtained in all the tests put together out of 300 shall be reduced to 20 marks and rounded to the nearest integer.
- Practical courses: - Every Practical exercise /experiment shall be evaluated based on the conduct of experiment/exercise and the records maintained. There shall be at least one mid-semester test. The Criteria for arriving at the internal assessment marks shall be decided (based on the class committee) by the Head of the institution and shall be announced at the beginning of every semester.
- Students assessment of Faculty: System in place & Furnished under Governance.

XV. RESULTS.

The admissions for 2009 – 2010 are over. The classes are going on. The procedure suggested will be included in the Information Brochure for 2010– 2011. XII will be displayed in the website latest by 30th April 2010 – details for item XIV and XV can be put up in the website only after the declaration of U.G results and applications received.

FEED BACK FORM
(Specimen)

CLASS:

YEAR:

Please write the appropriate number of your choice about your teachers for each paper.

1. Excellent 2. Very Good 3. Good 4. Fair 5. Poor


Understand the Code of each paper and the initials of the teachers before you start answering the questionnaire


No.	Teacher Attribute	Sub1	Sub2	Sub3	Sub4	Sub5	Sub6
1.	Enthusiasm for the Subject						
2.	Knowledge about the subject						
3.	Ability to speak loudly and clearly						
4.	Ability to invite and ask questions						
5.	Preparation for classes						
6.	Clarity of ideas and concepts						
7.	Ability to maintain discipline						
8.	Support and concern for students						
9.	Planned use of allotted time						
10.	Ability to ensure steady pace in covering the syllabus						
11.	Impartiality and fairness to students						
12.	Confidence in teaching and explaining things						
13.	Providing useful hints or tips for the university exams						
14.	Being friendly, helpful and available to students for consultation						
15.	Overall teaching effectiveness						


What do you think the Department or the College can do, so that you will derive more benefits during your period of study in this campus? (You may use the space below).


Thank you for completing this questionnaire. The information and the suggestions you have been given will be kept strictly confidential and used to provide you quality education.


MASTER OF BUSINESS ADMINISTRATION (M.B.A)


NAME	Prof. P. Kothandaraman	
QUALIFICATION	B.E., M.B.A., F.I.E.,	
DEP	MBA	
DESI	PROFESSOR & HEAD / DIRECTOR	
DOJ	01.09.2004	


NAME	Prof. B.S. Chandaramouli	
QUALIFICATION	M.Com, M.B.A	
DEP	MBA	
DESI	PROFESSOR	
DOJ	05.12.2001	


NAME	Mr. V. Subbaram	
QUALIFICATION	BE., M.S (Engg).,M.B.A.,	
DEP	MBA	
DESI	PROFESSOR	
DOJ	03.11.2008	

NAME	Mr S Arunkumar	
QUALIFICATION	MBA, ADTHE (UK), PGDCA,M.phil	
DEP	MBA	
DESI	ASST.PROFESSOR	
DOJ	15.06.2007	

NAME	Dr. K. Karthikeyan	
QUALIFICATION	M.B.A., PGDHRM,P.hD.,	
DEP	MBA	
DESI	ASST.PROFESSOR	
DOJ	17.06.2002	

NAME	Mr. K. Arunkumar	
QUALIFICATION	M.Com., M.B.A., M.Phil., PGDCA	
DEP	MBA	
DESI	Sr. LECTURER	
DOJ	10.03.06	

NAME	Mr.S.Venakatraman	
QUALIFICATION	MA, MBA, GNIT	
DEP	MBA	
DESI	Sr. LECTURER	
DOJ	07.07.06	

NAME	Ms. S. R. Kavitha	
QUALIFICATION	MBA	
DEP	MBA	
DESI	LECTURER	
DOJ	13.04.08	

PART TIME FACULTY

NAME	Mr. A.R. Ramachandran
QUALIFICATION	B.A, F.I.B.M
DEP	MBA – PART TIME
DESI	LECTURER

NAME	Mr. K. Prabakar
QUALIFICATION	B.Sc, LLM
DEP	MBA – PART TIME
DESI	LECTURER

NAME	Mr. K. Balasubramanian
QUALIFICATION	M.B.A,
DEP	MBA – PART TIME
DESI	LECTURER